

**REGIS CAMPUS  
PREARRANGED ABSENCE**

\_\_\_\_\_ plans to be absent from classes  
\_\_\_\_\_ to \_\_\_\_\_

Reason for absence: \_\_\_\_\_  
\_\_\_\_\_

This form must be signed by teacher **and** a parent and must be submitted to the office at least **two days** before the scheduled absence.

**A STUDENT IS RESPONSIBLE FOR THE WORK MISSED DURING HIS/HER ABSENCE.**

CLASS	TEACHER'S SIGNATURE	COMMENTS/ASSIGNMENT
1.		
2.		
3.		
4.		
5.		
6.		
7.		

**I/We have considered the teacher's comments and approve of my /our student's absence.**

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_